

Visually Impaired Preschool Services Job Description

Job Title: Teacher Students with Blindness/Low Vision; Developmental Therapist

Reports to: Director of Education

FLSA Status: Exempt

Summary:

Plan and implement appropriate intervention strategies for children birth to three years who are blind or visually impaired. Maintain good working relationships with families and other service providers to promote the best services for the child and family.

Essential Duties and Responsibilities:

- Promote the acquisition of developmental milestones for children who are blind/visually impaired through the implementation of intervention services in homes, child care settings, public and private community preschools, and VIPS playgroups.
- Adapt materials and environments for children who are blind/visually impaired to help them maximize their functional vision and develop compensatory skills.
- Schedule and complete evaluations as needed, including functional vision and learning media assessments.
- Follow regulations established by those contracting with VIPS, i.e., Indiana First Steps, public school systems, Indiana Department of Education, etc.
- Keep current of typical child development through approved trainings.
- Work cooperatively with team members from VIPS and other community partners.
- Attend IEP and IFSP meetings as requested by VIPS families and/or school systems.
- Have a good working knowledge of diagnoses of visual impairments and their impact on a child's development.
- Work with families to help them better understand their child's visual diagnosis to encourage development and independence in their daily routines and activities.
- Maintain appropriate records and complete reports within guidelines of funding sources and VIPS requirements.
- Navigate visits in an appropriate amount of time in multiple locations as needed.
- Attend VIPS functions, including team meetings, annual meetings, family retreat, fundraising events, and family activities.
- Maintain state credentials and certifications.
- Attend professional development trainings.
- Accompany families to ophthalmologist visits or other community resources with prior approval from the Director of Education.
- Respect all families and their cultural beliefs.

Supervisory Responsibilities:

This job has no supervisory responsibilities, with the exception of serving as the lead team member in VIPS preschool classrooms.

Education and /or Experience:

Teaching certificate in Early Childhood Education or a related area and/or Teacher of Students with Blindness/Low Vision
Bachelor's degree from a four-year college or university.

Computer Skills:

Basic computer and assistive technology skills are required.

Certificates, Licenses, Registrations:

Teaching certificate in Early Childhood Education or a related area and/or Teacher of Students with Blindness/Low Vision

Other Skills and Abilities:

- Knowledge of the Early Intervention System (Indiana First Steps).
- Experience with families.
- Experience with a variety of social-economic groups.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Eligible Benefits FULL TIME:

- Family First culture
- Vacation, PTO, and 14 paid Holidays
- Flexible hours
- Life Insurance & ADD, Short-term, & Long-term Disability policies, employer paid
- Health Insurance 75% of employee premium employer paid, 2 plan options
- 403b retirement savings plan including employer contribution and match
- Dental, Vision, & FSA (medical &/or dependent care), or Colonial - employee paid
- Wellness Benefit/Fitness facility stipend
- Employee Assistance Programs (EAP)
- Professional Dues & Fees
- Tuition Assistance
- Mileage and expense reimbursement

Eligible Benefits PART TIME

- Family First culture
- PTO accrued per hours worked
- Flexible hours
- 403b retirement savings plan including employer contribution and match #
- Wellness Benefit/Fitness facility stipend
- Employee Assistance Programs (EAP)
- Professional Dues & Fees
- Tuition Assistance
- Mileage and expense reimbursement

If participating (contributing) and work 1,000 hours or more a year